



# Quincy Fire Protection District

## Board of Commissioner's Special Minutes Meeting October 20, 2022 Feather River Bulletin Conference Room

- I. Chairman Mike Taborski called the meeting to order at 8:00 a.m. with Commissioner Johnny Mansell, Fire Chief Robbie Cassou, and Administrative Secretary Karrie White present, Treasure Ryback absent.
- II. Public Comment: None
- III. Mansell made a motion to approve the September 8, 2022, meeting minutes, with the correction on page 2 paragraph 5 Taborski seconded the motion, the motion was approved.
- IV. Financial Report: Chairman Taborski
  - a. Mansell, the financials looked good, Mansell had questions on the balance sheet in the financials Karrie wrote an amount that was off, White informed Mansell that the auditor's office has not closed the fiscal year and made some adjustment notes to balance the cash.
  - b. Taborski asked Chief Cassou if there were anything else to be added to the financial report, Cassou reported that Karrie was in the process of cutting checks for every one that went out on the Mosquito fire, which is a large amount that you will see coming out of Salaries & Benefits.

Karrie noted the claims are presented to be signed today and the Dixie Fire overpayment issue with Captain Dale Ready has been resolved. Fasis' quarterly payment of 13,458.00 will be in next month's Salary & Benefits. Cassou noted the generator project is finished and the board will see some large expenses from that.
  - c. Claims signed
- V. Fire Chief's Report - Chief Cassou
  - a. Calls for August – we had 35 calls for emergency medical services, 5 fire-related calls, and 0 hazmat calls for a total of 40 calls for the month and we are averaging 2.83 persons per call.
  - b. Drills – September – October

On 9/13/22 – We did ladder rescue Captain Eric Vinyard's instructions went very well

9/20/22 – For our rescue drill care flight brought several ambulances, we practiced familiarization with the compartments inside of the ambulance and practiced using the gurney, stair chair, and stations for vitals.

9/27/22 – We did progressively extended hose lays Clayton Beck brought his crew up along with the forest service.

On 10/11/22 – We did firefighter survival; DC Frank Carey did a mayday program performing 15 drill team rescues we had a lot of participation from Meadow Valley Fire Department and Greenhorn Fire Department.

On 10/18/22 – Pit crew, CPR, and AED rescue training, Frank set up 4 different stations one being advanced life support this one was different from the other setups we had more rotations and it worked fantastically.

On 10/25/22 – We did roof ventilation /chimney Frank and Captain Matt West bring out the black pitch rooftop for this drill, chain saws.

**c. Engine Company reports.**

- 8161: Hi-Tech is still in the process of going through the new 8161 no updates as of yet.

**d. Chief Cassou – Projects:**

- Cassou – Our Hurst tool is on loan at the Long Valley Fire Department, Steve Fowler is still working with Feather River College and helping with a couple of field storage tanks that are going in at Quincy High School, Wilburn constructions 6k-gallon propane tank, and collaborating well with Environmental Health to get these inspections done and completed.
- Cassou – I did a presentation for the Fire wise group at the theater it went well, Taborski, the chief did a great job with a lot of great comments on your presentation and sense of humor.
- Cassou – On October 8 we held the Plumas County Fire Chiefs Association meeting at our station with a light attendance of only eight out of nineteen. The Chief of the Lassen Modoc unit was there speaking regarding insurance increases.

- Safe trick or treat on Monday, October 31 from 3 pm to 5:30 pm 8124 will be at the downtown courthouse, and 8122 will be in east Quincy on first street and center starting at 5:30.

e. Chief Cassou – Monthly Inspection:

- Last Tuesday I did an inspection for Sierra Pacific Industries on their sprinkler system the sprinkler system failed the test. I spent several days going over the plans and sprinkler system and recommendations.
- Just started with Plumas District Hospital on the senior home putting in the installation plans for the propane tank I met with Bob from SB James construction on Wednesday.
- I have had several defensible space inspection request for homes that are being sold in our area that is required within our fire district. Out of our local response area, Cal Fire is responsible so far it is going well. Taborski questioned the coverage and manpower to perform these requests along with the reinspection cost. Cassou and the board ensued a lengthy discussion.

f. The next corporate board meeting will be held on September 15, at 5:30 pm.

VI. Other Business

1. Fire Station 2 replacement:

- Mansell, Cassou no updates at this time

2. Discussion and possible action regarding the Butterfly Valley annexation.

- No updates to report

3. Discussion, and possible action regarding the purchase of Andy's Way property.

- Taborski discussed the quote he received to remove the trees from Jimmy West Tree Service at \$16,500 to remove 13 pine trees & one maple clean-up included and wood left behind. Taborski wanted to know what is the district looking at as far as the cost of the building removal, trees, etc that should have been considered when we purchased along with the eviction process of the last residence to move forward.

Cassou I am considering Johnson Recycling to remove the mobile home the estimated quote was about \$4,000. Mansell would like to move forward with Johnson to remove the mobile home.

- Mansell, I think we should send the flyer Chief Cassou did out to remove the homes before we start getting quotes on the removal process and get signed documentation of liability waiver with proof of insurance, and a hold harmless waiver for the removal of the buildings. Cassou to talk with the building dept, and Mansell get some contacts on asbestos to the Chief, then follow up and the next board meeting.
  - Mansell let's work on getting other quotes for the removal of the trees and we can make a decision I will send a few other tree removal contractors that I know of to look at the property for the next board meeting.
4. Discussion, and possible action regarding the progress of the La Porte Rd Facility
    - No updates to report
  5. Discussion and possible actions regarding Flanigan & Leavitt property liability insurance and renewal.
    - Taborski opened the floor for discussion regarding the Flanigan & Leavitt broker insurance and renewal cost. Due to the Dixie Fire when Indian Valley Fire Department received the renewal from Flanigan & Leavitt insurance company the premium went up 1693%.

At the fire chiefs meeting Long Valley fire Department's cost went from \$7,000 a year to \$17,000 Eastern Plumas Rural Fire department went from \$12,000 to \$52,000 Plumas Eureka doubled also. Our current policyholder expires on 11/1/2022 and we receive a letter of cancellation of non-renewal.

Flanigan & Leavitt came up with CalMutual (California Association of Mutual Water Companies) which usually ensures water districts and not fire districts. They made a requirement if you choose CalMutual from 11/1/22 thru 4/1/23 you are locked into a 3-year contract, Cassou noted the only way to get out of the contract is if they raise the premium by more than 15% per year.

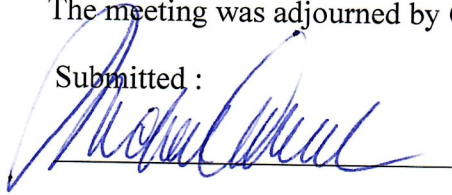
Mansell would like a breakdown of what the 15% increase is tied to whether it is the prorated 6-month premium or 15% on the yearly renewal premium based on the 3-year renewal contract.

The board discussed in detail looking into other options and when the 15% would become effective, Cassou after talking with Amanda Hays at Flanigan & Leavitt she has used this insurance company before, but they usually cover water districts and not fire districts they have different set of rules and usually waive the three-year contract. The 6-month cost is because our insurance expires on 11/1/22 and we need liability coverage.

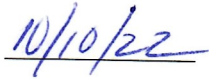
The premium will be a prorated amount of \$8,641.00 for the term of 6 months of coverage from 11/1/22 – 4/1/23 with a renewal on 4/1/2023 – 4/1/2024 for a premium amount of \$20,690.00. I question Amanda on what's to prevent our premium from increasing (15% or more) and why our premium cost differs in comparison to the other local fire departments that you cover. Amanda assured me due to the ISO ratings (LVFPD) being 10 and (EPRFPD) being 8 Quincy Fire Protection District has an ISO rating of 3 the district is not at a high fire risk for insurance coverage.

The meeting was adjourned by Chairman Taborski at 9:16 a.m.

Submitted :



Chairman Taborski



Date

BOC 10/20/2022