



Quincy Fire Protection District
505 Lawrence Street
Quincy, CA 95971
530-283-0870
rcassou@qfd.ca.gov

The Quincy Fire Protection District is an equal opportunity employer. We do not discriminate in hiring because of age, race, religion, color, national origin, sex, handicap, marital status, or any other legally protected condition. No applicant will be rejected as a result of a disability that, with reasonable accommodations, does not prevent performance of essential job duties.

Employment Application

Personal and Job Information			
Last Name	First Name	Middle	Date
Drivers License			
Address:		Telephone (home)	Cellular Phone (optional)
City		State	Zip Code
Position Desired	Your Availability <input type="checkbox"/> Full Time Days _____ <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary Hours _____		If temporary or part time, specify length of time or hours
Starting Salary Required			

Education					
Institution	Location	Graduated?		Major/Minor/Subjects	Certificate/Degree
		Yes	No		

Professional Information	
List any license, special training, skills, knowledge or experience. Examples: Computer languages, hardware, software, operating systems.	
If applicable to the position you are seeking, indicate other skills, business machines you operate: Typing speed: <u> N/A </u> Word processing programs at which you are proficient: _____ Other: _____	List professional societies, organizations, memberships, etc. To which you belong. (Exclude those which indicate race, color, religion, age, national origin, sex, handicap, marital status, or veteran status.)

Professional References	
Name	Relationship
Address	Telephone
Name	Relationship
Address	Telephone
Name	Relationship
Address	Telephone

Additional Information	
Have you ever been convicted of a felony? If yes please explain. By answering yes this does not necessarily bar the applicant from consideration.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Can you perform the essential functions of this position with or without reasonable accommodations? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you have any relative currently employed by the Quincy Fire Protection District? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, state name _____ (Having a relative at the Quincy Fire Protection District does not exclude an applicant from employment; this information is used to prevent placement, which may create conflict of interest.)	

Beginning with your most recent position, list the last three jobs you have held. Include a summary of major duties, (indicate military experience if job-related). If you wish to list more than three jobs, please attach a separate piece of paper. If you have a resume, please attach to application, but complete all spaces below.

Employment History					
Name of Employer			Type of business		
Address				Dates employed From: To:	
Phone	Starting Title				Final Salary
Name of Supervisor		May we contact them now? <input type="checkbox"/> Yes <input type="checkbox"/> No		Reason for leaving	
Brief description of duties					
Name of Employer			Type of business		
Address				Dates employed From: To:	
Phone	Starting Title		Last Title	Starting Salary	Final Salary
Name of Supervisor		May we contact them now? <input type="checkbox"/> Yes <input type="checkbox"/> No		Reason for leaving	
Brief description of duties					
Name of Employer			Type of business		
Address				Dates employed From: To:	
Phone	Starting Title		Last Title	Starting Salary	Final Salary
Name of Supervisor		May we contact them now? <input type="checkbox"/> Yes <input type="checkbox"/> No		Reason for leaving	
Brief description of duties					

Agreement: Please read the following statements carefully. The Quincy Fire Protection District will consider you for employment only after you have signed this application.

I certify that the answers given and the information provided by me in this application are true and complete.

I authorize the Quincy Fire Protection District to make investigation and inquiries of my personal, employment or earnings history to arrive at an employment decision. I hereby release employers, schools and/or any and all other persons from all liability in responding to inquires relating to my application or suitability for employment by Quincy Fire Protection District.

I understand and agree that false or misleading information given by me in my application, in any interview and/or in any resume or other document provided by me in connection with my application for employment may result in denial of employment or in discharge from employment.

I understand that if employed, I must at all times comply with the Quincy Fire Protection District standards of work performance and business conduct. Also, I understand that I am required to abide by rules and regulations of the Quincy Fire Protection District. Failure to do so can result in my release without notice.

I understand that if offered employment, I will be required to show proof of authorization of the right to work in the United States.

In addition, I understand that if offered employment, I may be required to: 1) Provide proof of age, 2) Provide a work permit if under eighteen years of age, 3) Complete a pre-employment physical examination and/or other tests required by the Quincy Fire Protection District.

I understand that my application for employment will be considered "active" for a period of 90 days from this date. To be considered for employment after that time, I understand that I must update the status of this application or reapply for employment.

I understand that by accepting an offer of employment made by the Quincy Fire Protection District, I will become an employee-at-will of the Quincy Fire Protection District, and that either I or the Quincy Fire Protection District can terminate such employment at any time, with or without cause. I agree that I shall be an employee-at-will not withstanding the existence of terms of any offer letter, compensation or bonus plan, benefits program or other document except ONLY a written contract of employment, executed by me and the Board of Directors of the Quincy Fire Protection District. This constitutes the entire agreement between me and the Quincy Fire Protection District concerning the term and/or termination of my employment and supersedes all prior agreements.

I hereby acknowledge that I have read the above statements and understand them.

Signature _____

Date _____