



Quincy Fire Protection District

Board of Commissioners

Minutes of Special Meeting

February 12, 2020

Feather River Bulletin Conference Room

- I. Chairman Taborski called the meeting to order at 7:30 am., with Vice Chairman Leonhardt, Treasurer Andrew Ryback, Chief Cassou and District Secretary White present.
- II. Public Comment - None
- III. Treasurer Ryback made a motion to approve the December 2019, amended meeting minutes, and January 2020 meeting minutes, Vice Chairman Leonhardt seconded the motion, motion passed.
- IV. Financial Reports – Treasurer Andrew Ryback
 - a. December's financials in reviewing departmental training with a high amount that stood out were the reimbursements from Rio Hondo Truck Academy training, the capital improvement account has been to date, eighty thousand nine hundred and fourteen for station one's renovations.
 - b. January's financials in reviewing the accounts, repair, and safety equipment, and professional services were noted high, Chief Cassou brought to the boards' attention it was the replacement of medical supplies in the apparatuses and the appraisal fees for Andy's way property. Treasurer Ryback approved December and January financials.
 - c. Claims reviewed and signed.
- V. Fire Chief's Report: (Chief Cassou)

- a. Calls – There were 37 ems and 8 fire calls for a total of 45 calls in the month of January. Attendance has increased over the last several months with our new volunteers.
- b. Drills: 1/14/2020 Fit testing / Immunizations/PPE check and inventory.
 - 1/21/2020 Pit crew CPR / stokes stretcher lashing.
 - 1/28/2020 Knots and hoisting equipment 5.1.2, 5.3.20.
 - 2/4/2020 Officers
 - 2/11/2020 SCBA familiarization / SCBA use 5.3.1
 - 2/18/2020 Coldwater emergencies
- c. Chief Cassou, Frank Carey, Matt West, Jonathan Medrano, Eric Vinyard returned from Rio Hondo brought back pictures, videos and lectures with a PowerPoint presentation to do some training. Frank, Matt, Jonathan, and Erica are considering putting on a truck training course to deal with ladder truck operations.
- d. Chief Cassou, asked the board regarding Frank Carey reimbursement for sixteen days of SUV rental in the amount of \$ 786.38. Board members ensued in a discussion of the cost vs flying for 4 people, the board agreed to reimburse Frank Carey the cost.
- e. Chief Cassou, we voted on three new members last month Tony & Mary Arcangeli from Berry Creek area, both volunteered in Butte County, both came with a lot of endorsements, this is a huge asset to the department. Chase Hume, he came on as an auxiliary member works for REMS.
- f. Chief Cassou, on January 15 did code three driving for Cathy Newton, Deirdre McCarthy, so they can get signed off and drive a fire apparatus.
- g. Chief Cassou, January 17 went to the North Tahoe fire department they had 18 nozzles they donated to us. They're standardized nozzles that we are using.
- h. Chief Cassou, on January 23rd I had another meeting/conference call with the forest service on billing. I submitted our invoices for the Walker fire incident and spoke with the person authorized so hopefully, it will not be a 10-month waiting period for reimbursement.

- i. On the 29th of January, Chief Carey went to a hazard mitigation program, in setting priorities on dealing with future major emergency issues in Quincy and Plumas County
- j. On February 1st we participated in the Groundhog festival day, we had 13 volunteering for the recruitment booth this was the largest group we had very exciting to see.
- k. On February 4th I went to Portola's' city hall for a meeting for the Eastern Plumas Rural Fire Protection Districts Ad Hoc Committee on working on combining Gold mountain, C road, Eastern Plumas Rural Fire Protection District, Delleker, Portola City Fire, Beckwourth Fire, and Sierra Valley Fire.
A lengthy conversation ensued in the leadership and resources involved in setting up an automatic aid system to offset the fatigue of the volunteers along with the costs. It sets a precedent for future possibilities of our departments in combining the local fire department together.
- l. Chief Cassou, a couple of days ago I spent three hours inspecting Health and Human Services building so that the Behavior Health department could get there medical funding. Chief Cassou and board members discussed an ensuing conversation of a cost to perform these inspections.
- m. Chief Cassou informed the board that QVFD dinner is Friday the 14th of February and installation is the 15th and breakfast the next morning. Chairman Taborski will do the oath and Treasurer Ryback to do the Firefighter of the year with Vice Chairman Leonhardt being absent. QVFD is doing the dinner for Dixon on March 20 and the installation dinner will be on the 21st.
- n. Chief Cassou informed the board he is going on vacation from February 19th - February 21st. Charlie Read is having another knee replacement on March 2nd and will be out 6-8 weeks this puts us at the Fire Academy dates in April. Chief Cassou is considering hiring part-time help to assist, and vehicle repairs will have to be sent to a mechanic shop so there will be a cost.
- o. Chief Cassou informed the board that station three drainage issues are done Wilburn Construction put a culvert down from the street. Redid the hillside in the back and took out a few trees. The cost \$7,500 to be approved by the board.

- p. Wilcox Construction has started the staircase renovation tearing out the staircase, Bertocci is digging the footing for the new stairs.
- q. Chief Cassou spoke with Bill Cottini about the property on Chandler Rd and American Way he is not interested in selling the property.
- r. Chief Cassou gave handouts to the board regarding the update in the progress of the Fire Prevention Officer inspections.

VI. Other Business

- s. Chief Cassou, we covered most of the construction, Treasurer Ryback handed out a geological map of the property on the appraisal of the acquisition of property on Andy's Way. A long conversation on extending the training yard vs the acquisition of property for upgrading station two being our top priority.
- t. Treasurer Ryback made a motion to approve the Wilcox Construction invoice for \$38,164.00 and Wilburn Construction invoice for \$7,469.88, Chairman Taborski second the motion, motion passed.
- u. Secretary White handed out the 700 forms for 2020 to be filled out and returned to the business administration office.
- v. Flanagan & Leavitt's insurance representative Mike Flanagan made an appearance to the meeting to discuss the boards' concerns regarding coverage exposure for the district members.

Mr. Flanagan and the board had a lengthy discussion on management liability and the umbrella coverages in place, our aggregate limit coverage. Mr. Flanagan assured the board the district is well covered for exposure to the district.

VII. Meeting adjourned by Chairman Taborski at 8:45 am

Submitted:

Vice Chairman Charles Leonhardt