



# Quincy Fire Protection District

## Board of Commissioner's Meeting Minutes

### for June 10, 2021

### Feather River Bulletin Conference Room

**I.** Chairman Taborski called the meeting to order at 7:30 am with Treasurer Andy Ryback, Commissioner Johnny Mansell, Chief Cassou, and Administrative Secretary Karrie White present.

**II.** Public Comment: None

**III.** Chairman Taborski requested to add some revisions to item a in Other Business regarding the acquisition of the new ladder truck to add some clarity to the discussion.

Treasurer Ryback added a word spelling correction to line-item c paragraph 2, Treasurer Ryback made a motion to approve April 8, 2021, minutes, Commissioner Mansell seconded, motion approved.

**IV.** Financial Report:

**a.** Treasurer Ryback asked if everyone had a chance to review financials and if there were any questions, proceeding Treasurer Ryback informed the board that Karrie has provided the board members with the May financials that were handed out today, is there any changes other than the utilities, Secretary White, stated no.

It was a very normal month, a couple of items caught my eye in office expense, an office chair, and Microsoft office software program Karrie has provided back up on. Small tools and equipment were up nearly amounted to \$2,000.00 primarily reason is a purchase from cascade a fire system tool kit. Other than those the expenses looked normal.

Secretary White followed up from the previous meeting that Chairman Taborski had requested with a backup of the Utilities for the full year that shows sometimes the bills get delayed and doubles up in some months and shorter in others as a result.

Chairman Taborski question Secretary White regarding the ATT bill being high, the board had a broad discussion on the ATT account, Chairman Taborski question if anyone has any issues with him coming down reviewing the account and make any necessary changes to lower the Districts cost. The board and Secretary White graciously accepted.

Chairman Taborski question Secretary White on any other utilities that are higher than normal that we need to adjust Secretary White ensued in a discussion regarding fuel and propane companies, Chief Cassou informed the board that QFPD has received propane tanks that are not owned by the company's so that the District can have more freedom to shop around for better prices.

Chairman Taborski, while we are on financials, Chief Cassou is there any other issues you would like to share regarding the ladder truck, Chief Cassou not any huge expenses, but one that you see that I finished is the 50/50 grant I ordered everything that we needed it is close to \$20,000.00. Chief Cassou discussed the repairs that are being made to the new ladder truck.

Chairman Taborski and Chief Cassou ensued in a brief discussion regarding part-time help for the District's mechanic Charlie Read in preparation for his retirement. Chairman Taborski gave authorization for the District to go through the application process of hiring a part-time assistant to Charlie. Chairman Taborski question the board if they agree Commissioner Mansell brought to the board's attention that the process will take time but felt it was an excellent idea.

**b. Claims Signed**

**V. Fire Chief's Report: As reported by Chief Cassou**

- a.** Last month we had thirty-five EMS calls and ten fire calls for a total of forty-five calls.
- b.** On June 8, we have drivers training at the airport, basically teaching volunteers how to drive a manual engine. On weekends Dierdre McCarthy and David Schmid have been teaching driver operations to our volunteers.
- c.** On June 15 hazmat materials response, a basic awareness that class teaches you what not to walk into, and how to use books that we use.
- d.** On June 22, driving skills, we set up two skill courses at the Airport, turn around combines spaces, practice parallel parking, offset alley, serpentine, and alley dock.
- e.** On July 6, I am doing the 6-month training for the rest of the year, I have reached out to the department to see if there are any ideas that they would like to train on. That will be completed by the second week of July.
- f.** On May 16, the corporate board met, membership committee voted on Kaylee Chandler as a full member.
- g.** On June 29, Josh Mundy, and Riley Dupont have completed the requirements to be considered at the next corporate board meeting, they will be on the ballad for full membership.

- h.** We have three new applications for auxiliary members, one is good, another should be good but is a no show at drill meetings, I have been in contact with one, he seems to be being pulled into different directions, and the other we can not seem to get ahold of. We did recruitment last Saturday at the car show from 8 a.m. until 4 p.m. we handed out three applications for the support team, no takers on the firefighter team.
- i.** Chairman Taborski, how big was the crowd, Cassou responded pretty good size they had 220 participants, with a total of 240, but when they were doing the judging there was 217, my guess is a lot did not register. It was the largest group I have seen there.
- j.** Grants: the VFA 50/50 with CAL-Fire, everything is ordered awaiting the actual purchases I'm thinking by next week that will all be done. I am happy to say we are well ahead of our June 30, deadline. This same grant will provide reimbursement for the radios we bought 6 months ago; it is all a part of the same grant.
- k.** Regarding the check that was lost that was for the generator project, we had to process some paperwork to get another check, I have received confirmation that they received the appropriate documentation, and the check will be forthcoming, but I have not received it yet.

Chairman Taborski questioned Chief Cassou about the missing check, Chief Cassou and the board ensued in a brief discussion, Chief Cassou informed the board we have new a procedure regarding the check holding process to be held in the locked safe.

- l.** Treasurer Ryback asked Chief Cassou if he had identified another resource to do the generator project. Chief Cassou informed the board that Captain Correia is helping with the process, it is slow going, the board members ensued in a lengthy conversation regarding the generator process set up.
- m.** Steve Fowler our Fire Prevention Officer is willing to stay and finish off this year's fire inspections. I am excited that he is staying on.
- n.** Chief Cassou I took my truck in and had the lights, and sirens, radios installed so you will see a \$5,000.00 cost for that in the financials next month.
- o.** Kaylee Chandler and Riley Dupont have been volunteering time to clean up the outside and interior of the truck they have put in a lot of hours, it is nice to have them help. Treasurer Ryback asked if Charlie has been the primary working on the new ladder truck.
- p.** Chairman Taborski what kind of time frame for us to use the new ladder truck, and possibly resale the old ladder truck? Chief Cassou, months there is a lot do, all the equipment must be installed, and ladder racks need to be redone to fit the ladders we currently have. Then it must pass the certification process, so it is an involved process. Chairman Taborski asked if it would be by the end of summer? Chief Cassou thought so,

we also put the new ladder truck on our insurance for coverage while doing repairs and test driving. If the fire season does not do what it did last year it is safe to say yes it will be ready at the end of summer. I have an appointment to do the VIN verification through the CHP, but it is three weeks out.

- q. We had a fire at Feather River College, and out of that came some concerns about their fire hydrants at the apartments. Chairman Taborski voiced the same concerns regarding the ability to get to a fire hazard situation. Chief Cassou, most of the college apartments and Human Health agency are on the same hydrant line.

We did an inspection, on the hydrant that is in the parking lot (apartments) the flow test when I flowed tested it would not even register on the gauge, not even a 100 gallon a minute, this should be at 1000 gal a minute or higher.

The college will be replacing the hydrant and put a 4" water line down to feed it, we spoke about redoing the rest of the hydrants. I got a commitment from the college officials to receive three of their employees to teach them how to water test the hydrants, I am hopeful that it will do the same so that the employees can see the problem and rectify all the hydrant issues that are located on Feather River College property.

- r. On the Radio Hill tower, it did get finished it took about 10 hrs. all the towers and the equipment have been transferred to the Plumas County Sheriffs' new building and it is working fine now.
- s. June 18, and 19 we have the Plumas County Races that are coming up this month.
- t. On June 19, the Plumas County Fire Chiefs Association is meeting, at 9 a.m.
- u. On Fire support team personnel, Kevin Griffin is having back surgery and will be off for two months recuperating and doing physical therapy
- v. On Firefighter team personnel, Captain Tony Arcangeli will be off for a month, he is going to school to be a trainer for bus drivers, Robbie Pierson will be taking over as acting Captain.
- w. Julie Cassou has been helping Karrie with the NORCAL stuff, I will be following on multiple issues to comply.
- x. We did have another Basic 32 wildland 40-hour class at station 1 we had four people take it, two finished it.
- y. We received our forest service contracts they are finally completed, I have concerns regarding the contract, are volunteers are not going to want to participate in the mutual aid system under this new contract. In the past, in our local area if QVFD was called out

and stayed past two hours then it was under mutual aid we would get paid under the contract, now it is 12 hrs. So they can have the fire department for 12 hrs. then start paying us at that point.

The pay is not going to be based on the CFAA agreement that we sign every year, they have removed themselves from that. It will be on an individual basis, our contract now, which "I am not signing" is going to be off their rates which is at \$13.00.

Our volunteers are not going to leave their job for a 21 period for only hours worked not from the time they leave to the time they return. It is strictly when on the fire line for 16 hrs. a day. Chief Cassou and board members ensued in a lengthy discussion on the state of the USFS future and the process of QVFD involvement in the mutual aid system.

## **VI. Other Business**

- a.** Chairman Taborski opened the floor annexation of the Butterfly area with no comments.
- b.** Chairman Taborski, on fire station 2 replacement, Treasurer Ryback question a previous meeting notation on the possibility of property on S Mill Creek rd., Chief Cassou, the property was too small for our purpose I have not had any progress
- c.** Chairman Taborski, Resolution CFAA-Salary Survey and Cooperative agreement, and the Portal-to-Portal Employee Pay Schedule, Chief Cassou quickly, handed out the information on the salary rates, and portal-to portal contract, the Chief explained the contracts and charges, the board reviewed, and discussed the documents.

Chairman Taborski opened the floor for approval, first up for consideration the Salary Survey, Commissioner Mansell made a motion to approve, and Treasurer Ryback second the motion, Chairman Taborski so moved, motion approved.

Chairman Taborski, the Second resolution for consideration the Portal-to-Portal Employee Pay Schedule, Commissioner Mansell made a motion to approve, Treasurer Ryback second the motion, Chairman Taborski so moved, motion approved.

- d.** Chairman Taborski closed the session for personnel issues, Chairman Taborski excused Secretary White from the meeting.

## **VII. The meeting was adjourned by Chairman Taborski at 9:23 a.m.**

Submitted:

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Chairman Taborski

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Date

BOC 6/10/2021