



Quincy Fire Protection District

Board of Directors

Meeting October 12, 2023

Feather River Bulletin Conference Room

287 Lawrence St. Quincy, CA 95971

- I. Chairman Mike Taborski called the meeting to order at 7:00 a.m. with Treasurer Ryback, Commissioner Mansell, Fire Chief Frank Cary, and Administrative Secretary Karrie White present.

Public Comment:

➤ None

- II. Ryback made a motion to approve September 14, 2023, minutes, Mansell seconded the motion, motion approved.

III. Financial Committee Report: Treasurer Ryback:

- a) Ryback: Karrie has provided Financials, two bank reconciliations totaling \$2.2 million in cash, petty cash is \$400, and \$16k at the County. Income of \$23k in revenue from a FEMA Grant of \$16k and interest of \$6,700. Expenses for maintenance were higher for the month Karrie and provided details showing LN Curtis Class A foam expense of \$5,600. Total expenses for the month were \$29,266.95 minus the income the expenses are at \$6,050.86
- b) Karrie informed the District needs to transfer funds into the operating account. Ryback made a motion to approve the fund transfer of \$50,000.00 from the Money Market account to the operating account. Mansell moved to second the motion, motion approved by the following vote, to wit

AYES: Board Members: Taborski, Ryback, Mansell

NOES: None

ABSENT: NONE

ABSTAIN: NONE

- c) Claims Signed

IV. Committee Business, Discussion, and Actions:

1) Discussion and actions on a proposal for the sale of the newer ladder truck:

- a) Chief Carey: The ladder truck is posted on Wheels and Deals Trader magazine which is an online website. We have had one inquiry with an offer of \$5k. I asked Chase Hume to post on the websites Fire Trader and Fenton Fire.

2) Discussion and possible actions on the acquisition of a Fire Chief Command vehicle:

- a) Chief Carey: In my absence, Jack Brown came in with an invoice price of \$61k, which included the wiring for that vehicle. Chief Carey and the board discussed the used-price vehicle options, and

pricing which does not include wiring, lights, siren, and radios versus purchasing the new vehicle that comes pre-wired needing lights siren, and radio installed.

Ryback made a motion to vote to approve the purchase that Jack Brown proposed, but Mansell and Taborski declined to approve the motion. Taborski asked Chief Carey to bring 5 used command vehicle options with year, pictures, mileage, for a price comparison with the new vehicle pricing before making a decision.

Taborski scheduled the topic for a special board meeting to be held on Tuesday, October 17, 2023, at 11:00 a.m. to examine the comparisons, thereby avoiding another monthlong delay. Ryback would not be available for the special meeting but again noted his affirmative position on purchasing of the new vehicle.

V. Discussion and possible actions on electronic signatures:

- a) Karrie: The emails the board has been getting for electronic signatures can be ignored. I am looking to minimize the need for board member's signatures, something the board did during the pandemic. Ryback mentioned his preference is electronic signatures for payroll and claims. The board had a conversation regarding the requirements of the District in the past to sign payroll and general claims done by the County.

Moving forward the Board agreed Chief Carey can approve the hours and sign the payroll for all employees without having a second board member's signature. They noted that Chief Frank is a salaried employee and therefore is not required by law to keep a timecard, so a timecard is not needed for him. The board agreed they wanted to continue to review and approve all bills monthly but to also have a backup plan for electronic signatures for claims when members are not available or on vacation.

Ryback made a motion for Chief Carey to sign staff timecards for the submission of payroll and any changes in payroll to be approved by the board. Mansell seconded the motion, motion approved.

VI. Fire Chief Report: Frank Carey

- a) In the Battle of the Battalions Golf Tournament, both Graeagle Fire and Quincy Fire each made \$6K .
- b) Equipment raffle tickets are going well. I spoke with Coby Brown yesterday to see how many tickets sold, he was not sure how many we have left. I will get together with the membership and see how many have sold and what is left. The event is set for November 4, 2023, at the fairgrounds and the food and refreshments are all set.
- c) This coming Tuesday we are doing a mass casualty training with Careflight to get ready for the full-scale mass shooting exercise on November 1 at Quincy High School. Ryback asked if the community would be informed so there would be no public issues. Carey explained that it is a minimum day for high school, and it's scheduled in the afternoon. Parents will receive phone

notification; school members and teachers will be involved in the training. Forest Service will set up a perimeter for security, all law enforcement will be involved, Plumas County Sheriff's Office CHP and the Department of Fish and Wildlife. Caltrans will have traffic signs displayed. As fire chief, I will be in charge of the incident command post.

On the last Tuesday of the month, which is the dinner meeting, we set up an awesome training. An obstacle course training competition with Meadow Valley Fire Department keeping. It will be fun, interesting, and different keeping all volunteers motivated and involved. He added that he now has about 100% attending the training drills.

- d) Safe Trick or Treat is coming up and we will be at the courthouse with 8124 on display and passing out candy. Homecoming was last week and we units 8124, 8161 and Mighty Mouse in the parade. We took the ladder truck out on Friday night for display at the homecoming game.
- e) We received the FEMA Grant for our breathing apparatus (SCBA) I have done a demo with L.N. Curtis, our Distributor for the MSA brand. According to the grant we need at least two bids for the equipment. I also have Scott Equipment coming in on October 17 to do a demo for us on their breathing equipment and its support for consideration.

Either company we choose will help with the grant requirements, fit test the volunteers and provide training on the breathing apparatus. Both have different features, so I'm inclined to go with Scott since the rest of the fire departments in the county that we do mutual aid with have Scott. Ultimately it will be a joint decision with my captains.

- f) I received a subpoena for a deposition on October 17 next Tuesday for the Labbe Fire in 2019. We pulled the fire report that Chief Cassou did at the time which I have reviewed.
- g) We had 33 EMS calls, 4 fire calls and 3 Hazmat calls for a total of 40 calls last month with an average firefighter attendance of 2.83.

VI. Fire Chief Drills: Chief Carey

On 10/3/23 – Officer meeting

On/10/10/23 – Chimney Fires and a field trip to the cottages on the training grounds. We ladder the house went up to the chimney removed the cap and checked out the chimney.

On 10/17/23 – Auto Extrication and Hazmat 54.45

On 10/24/23 – Obstacle Course Competition

On 10/31/23 – Halloween we have safe trick-or-treat

1) Fire Station 2 replacement:

a) Taborski opened the floor for discussion, Chief Carey and Jessie Lazzarino met with Ken Roper yesterday. I researched the measurements of the property against the county lot plans and I am now looking at metal buildings versus a wood structure or remodeling the existing building. Board members engaged in a lengthy discussion regarding those options or purchasing property elsewhere in East Quincy factoring in the cost of a new metal or wood structure, the infrastructure costs and demolition costs associated with removing the old structure and rebuilding on that parcel. The topic is tabled until the next board meeting with Chief Carey assigned to research the various options.

3) Discussion, and possible action regarding the purchase of Andy's Way property:

Chief Carey: I have not taken anything down yet. I left messages for North State Recycling asking for a price on containers for removal of the metal waste since Waste Management does not deal with that.

Ryback made a motion to adjourn the meeting, Mansell seconded the motion, motion approved

The Meeting was adjourned by Chairman Taborski at 8:19 a.m.

Submitted: _____

Chairman Taborski Date